

Production Assistant Intern

July-August 2026

About Berkshire Opera Festival

Founded in 2014, Berkshire Opera Festival (BOF) is a professional opera company dedicated to enriching the Berkshire community through accessible, high-quality operatic performances. Now in its 11th season, BOF presents fully staged summer productions alongside recitals, educational programs, and community events year-round. Recent productions include *La Traviata*, *Don Giovanni*, *La Bohème*, and *Faust*.

Internship Overview

The Production Assistant Intern supports BOF's production and stage management teams while gaining hands-on experience in professional opera production. This educational internship provides exposure to rehearsals, backstage operations, logistics, and arts administration within a nonprofit performing arts organization.

Responsibilities:

- Assist with backstage and rehearsal support, including setup/strike, cueing performers as directed, and rehearsal room scene changes
- Provide administrative support, including organizing rehearsal materials and communicating production notes
- Assist with logistics, including transporting props, costumes, or equipment
- Support communication between stage management and other production departments

Qualifications:

- Highly organized, detail-oriented, and able to manage multiple tasks
- Strong written and verbal communication skills
- Ability to work in a fast-paced, collaborative environment
- Interest in opera, theater, or live performance production
- Basic theatrical knowledge or music reading skills helpful, but not required

Requirements:

- Ability to lift and move items weighing 20+ pounds
- Valid driver's license and access to a reliable vehicle
- Availability for evenings and weekends during production periods
- Residency in or ability to secure housing in the Berkshires

Compensation:

This is a seasonal internship that includes a \$500 stipend for the season. The internship is intended for educational and professional development purposes and does not guarantee future employment. Academic credit may be arranged through the intern's institution.

To Apply:

Submit a résumé, cover letter, and three academic or professional references to employment@berkshireoperafestival.org. Address cover letters to Natalie Johnsonius Neubert, President/CEO. Applications reviewed on a rolling basis. No phone calls, please. Berkshire Opera Festival is an Equal Opportunity Employer.